

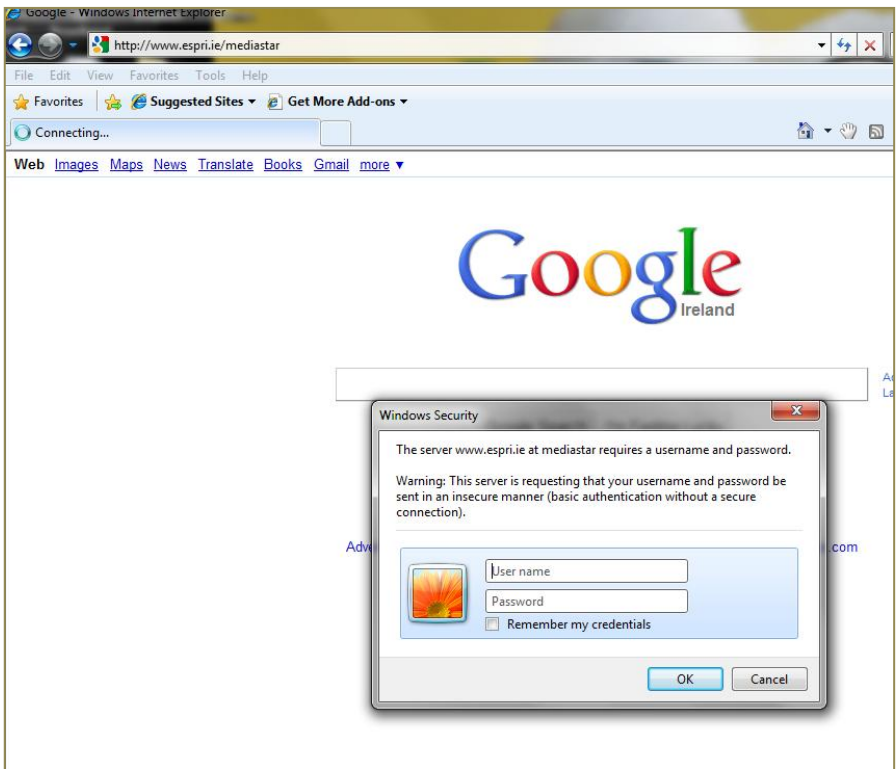


MediaStar

Adding New JNLR
Data

There are a few steps to update your JNLR MediaStar Database which should take you no more than 5 minutes :

1. Logging in to our website with your subscriber username & password
2. Downloading the new JNLR results (contained in a zip file), by saving the zip file to your Desktop
3. Creating a new folder for the data
4. Unzipping the new files into that folder
5. Changing your "Folder" settings in MediaStar, so that you can see the new data
6. Opening and updating your existing / saved plans and analyses

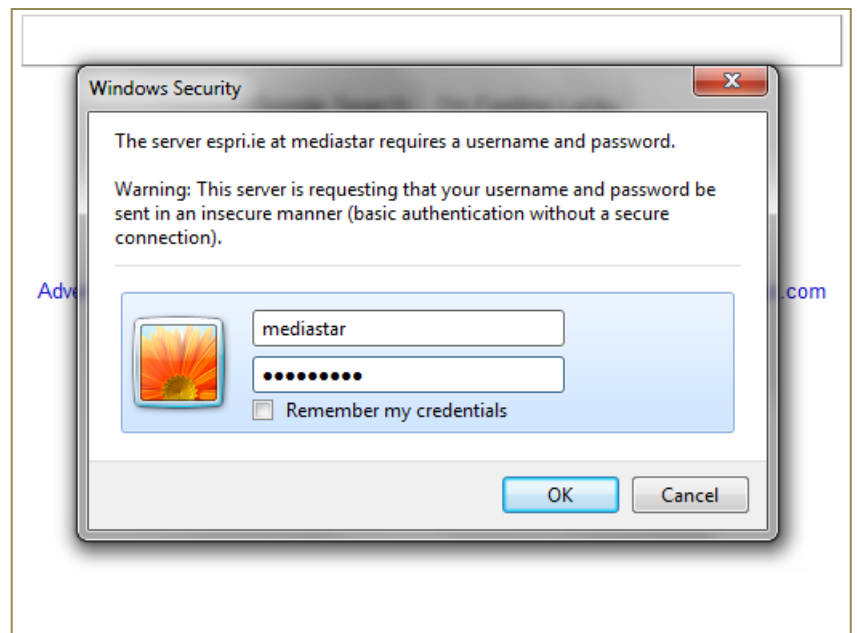


Go to the web address shown in the email sent to you... e.g.

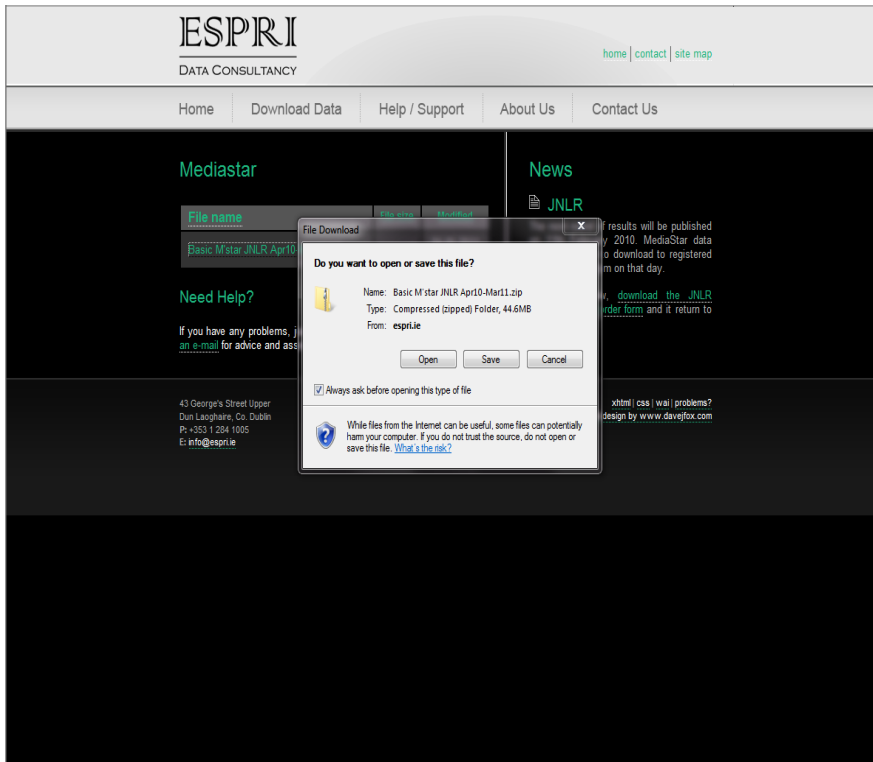
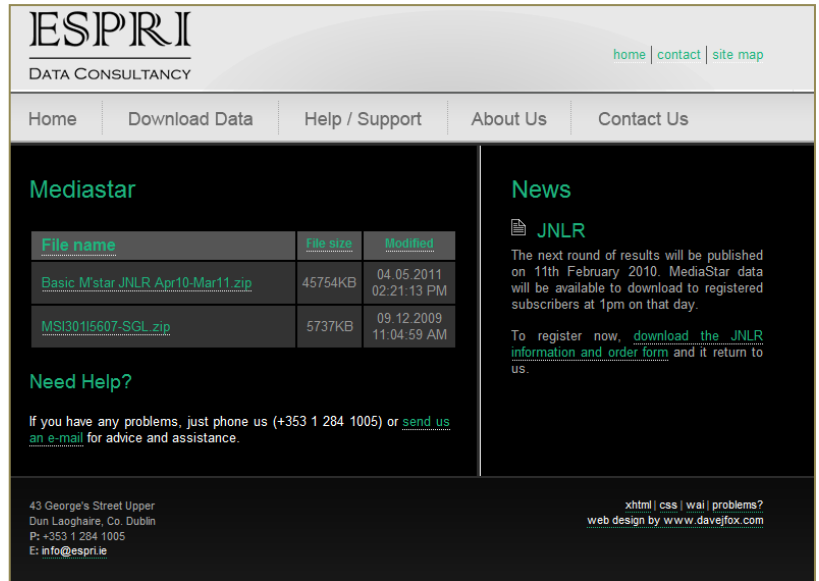
www.espri.ie/mediastar

You'll see a login box appear.

You'll have to enter the username and password twice. If that still doesn't get you in, clear your cache and try again.
Still not working?
Call us: 01 2841005

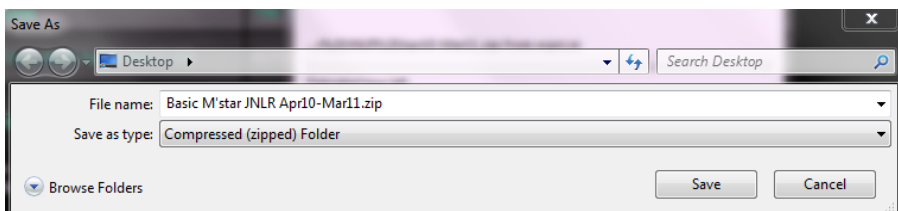


Once you're logged in this is what you'll see. You want the zipfile named Basic M'Star...

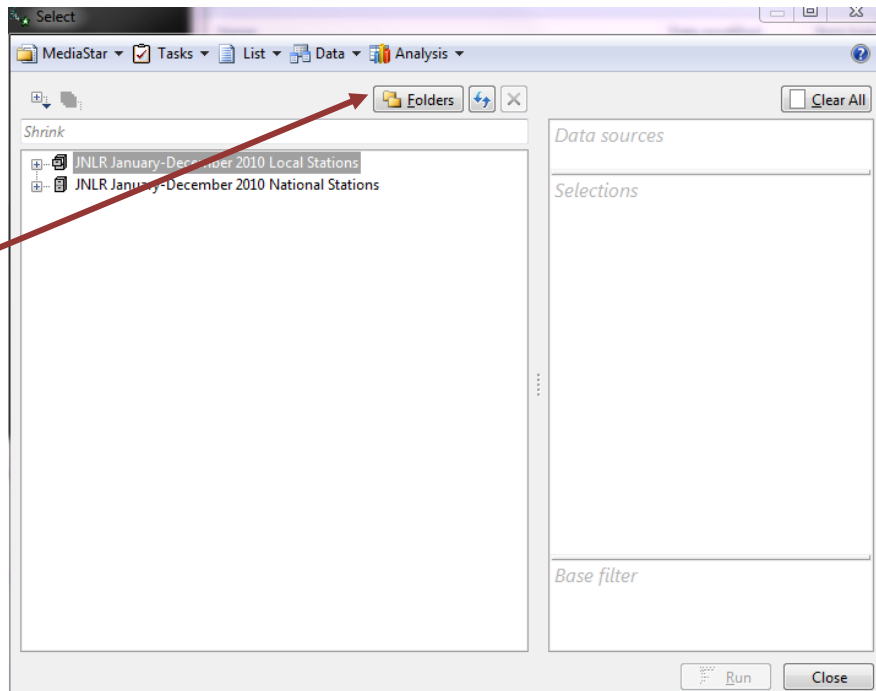


Click the file name and **Save** the file- to your Desktop for the moment. This will take a minute or so.

Don't try the **Open** option as this may corrupt the file for other subscribers



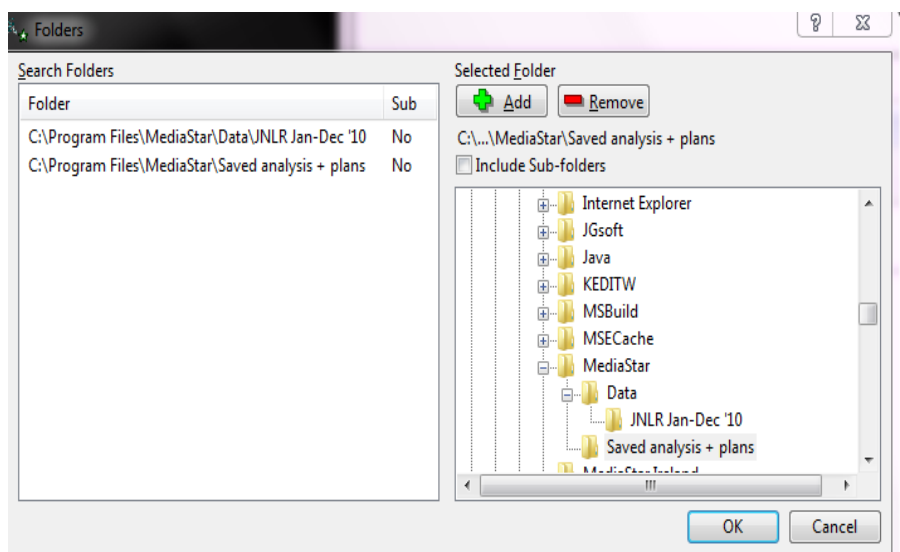
Find the folder(s) containing your JNLR data on your computer (or network). The quickest way to do this is to start MediaStar in the normal way and press the **Folders** button



This is the period of data you are currently working with..

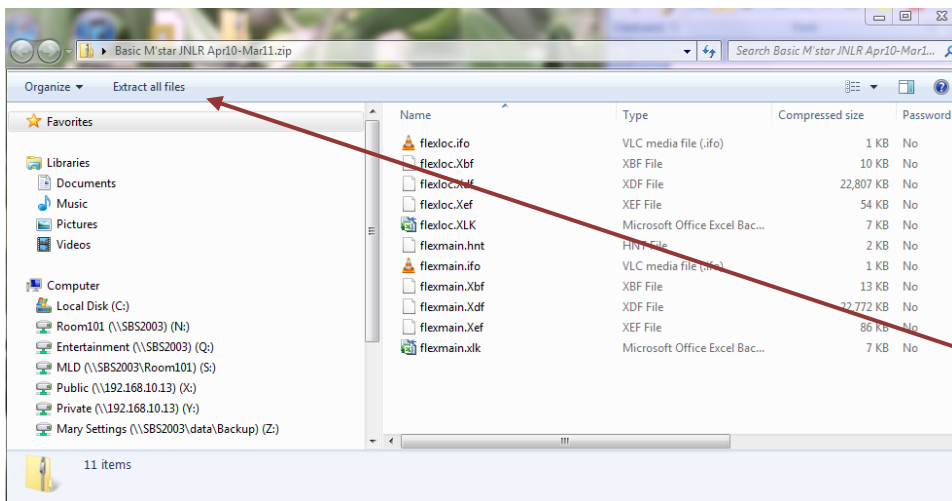
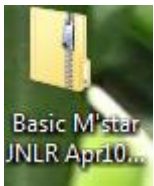
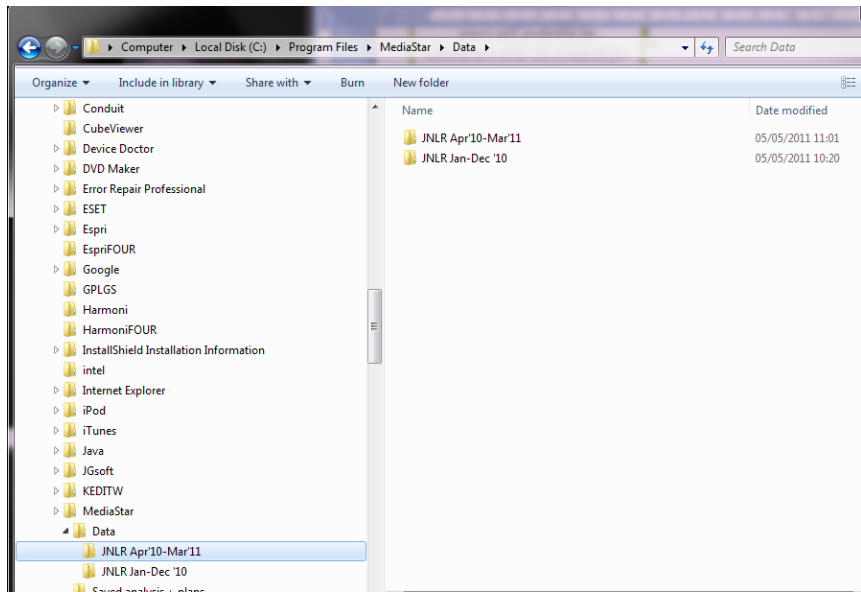
And this is where it is stored..

You will see on the left hand side the folder(s) currently selected - on the right you will be able to figure out the path to the data.

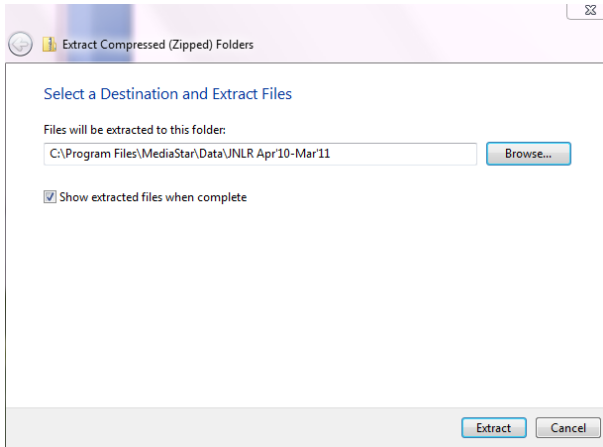


Now go back (out of MediaStar) to Windows Explorer and create a new folder with a name to match the new wave of data JNLR Apr'10-Mar'11.

(The data for each "book" has to be kept in a separate folder to enable automatic updates to your saved plans etc.)

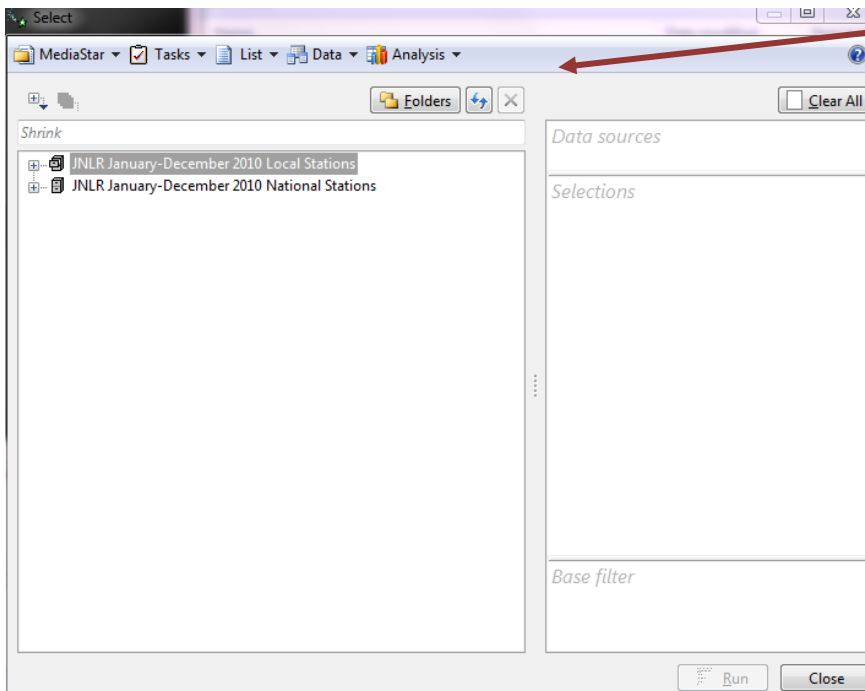


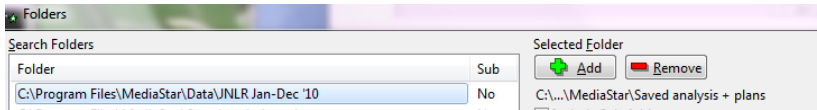
Ok, so now you have a new folder. Go back out to your desktop and Double Click the zip folder. This is what you will see – if you have Windows 7 – or something similar- the contents of the zipfile. Now, **press Extract all Files**, Use the Browse button to find the Folder you just created



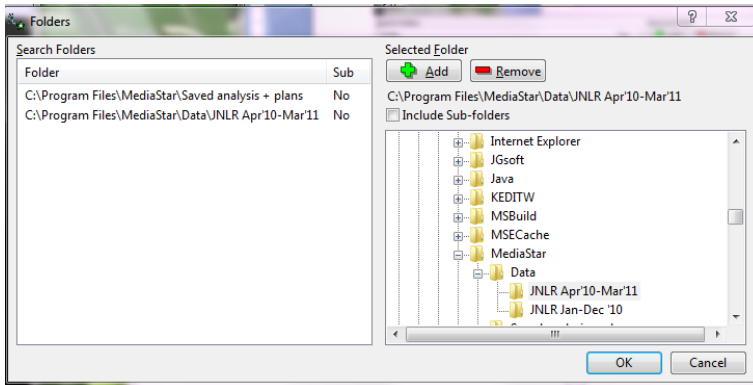
Once you have **browsed to the correct folder**, the one you just created, Hit **Extract** to complete the operation

Next Step is to open the MediaStar application...and press the Folder button





*In the **left hand** window
highlight the old data folder and
press Remove*



*In the **right hand** window click
on the **new data folder** and
press **Add**
When the new folder is
showing correctly on the left,
press **OK**
You're DONE!*

If in doubt with any of this please call Mary or Clare on 01-2841005